

**APPLICATION TO FINAL MSc FINAL EXAMS, JUNE 7-11, 2021
2019/20 ADDITIONAL SESSION**

IMPORTANT: The 2019/20 additional session is reserved only to the students that have not made any changes to the study plan in the 2020/21 academic year and obtain all the CFU required, except for the thesis, by April 30, 2021. The Internship CFU must be registered in the study plan by June 1, 2021

EXAM SESSIONS WILL BE HELD ONLINE OR IN PRESENCE ON REQUEST DURING THE THESIS APPLICATION PROCESS

Use authentication method unisPass segreteriaonline and go to the main **MENU> Conseguimento titolo > Bacheca conseguimento titolo.**

Ask the thesis Supervisor for acceptance. Read carefully the online application system and follow it as below:

1 – by May 9, 2021 click on RICHIESTA TESI, fill in the requested data and ask the Supervisor for approval;

2 – by May 9, 2021 click on ASSEGNAZIONE TESI/THESIS ASSIGNMENT, fill in the requested data:

- SUPERVISOR'S NAME,
- provisional title of the thesis,
- NORMAL OR EXPERT PLAGIARISM CONTROL on the Turnitin program.

If the thesis data are approved by Supervisor, the thesis is "ASSEGNATA"

3 – from 10 to 18 May, 2021 click on DOMANDA DI LAUREA/THESIS APPLICATION and fill in the compulsory data:

- CO-SUPERVISOR'S NAME
- final title of the thesis
- fill in the "tipo tesi", "settore" and "attività didattica" of the thesis

Registration and fee payment have to be in order.

All the CFU required in the study plan, except for the thesis, must be obtained **by April 30, 2021. The Internship CFU must be registered in the study plan by June 1, 2021**

Click on COMPILAZIONE QUESTIONARIO ALMALAUREA, link

https://en.unisi.it/sites/sten/files/allegatiparagrafo/nuove_istruzioni_almalaurea_inglese.pdf.

If you decide to renounce, **click on RICHIESTA ANNULLAMENTO DELLA DOMANDA;**

4 – by MAY 24, 2021

- **submit the thesis on Turnitin plagiarism program.** The report should be normally less than 25%;
- **click on COMPLETAMENTO TESI** and upload the thesis final version as a pdf or pdf/A file, with a maximum size 20 MB;
- **click on RICHIESTA BENESTARE** for the final thesis approval by the Supervisor **by May 27, 2021.**

If the thesis is confirmed "CONFERMATA", the Student Office provides you the scheduled date and relevant information about graduating session.

Look the scheduled MSc final exams calendar at the link: <https://www.sem.unisi.it/it/didattica/calendari-e-orari/sessioni-esami-di-laurea-magistrale>

Deadlines are peremptory.

Library clearance is controlled by the Student Office